

**CITY OF SALINA**  
**POSITION DESCRIPTION**

CLASS TITLE: Firefighter/EMT                      GR: S1\*    FLSA: NE    DATE: 01/13/2014  
DEPARTMENT: Fire                                      DIVISION: Operations  
REPORTS TO: Assigned Supervisor                      APPROVED: \_\_\_\_\_ JOB CODE: 2012

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**GENERAL DESCRIPTION:**

Under general supervision, responds to fire alarms and other emergency calls to protect life and property by combating, extinguishing and preventing fires; gives basic life support care to sick or injured persons; participates in fire prevention programs, inspection, training activities, maintenance of fire and EMS apparatus and equipment and stations. Works within prescribed standards and procedures.

**TYPICAL DUTIES:**

- Responds to alarms of fires and medical emergencies, hazardous materials and other emergencies with a pumper, ladder, rescue, ambulance or support vehicle; performs light and heavy rescue activities including high angle rescue, water rescue, auto extrication, oxygen administration, CPR and rescue equipment operation
- Serves on an ambulance for periods of time on a rotating basis, performing EMS duties under varying degrees of supervision; checks vehicles and equipment; carries out A Basic Life Support and assists paramedics with A Advanced Life Support therapies such as putting ECG monitor on patients, setting up IV supplies
- Lays and connects hoses; holds nozzles and directs fog or water streams; raises and climbs ladders; uses chemical extinguishers, bars, hooks, lines and other equipment; ventilates burning buildings by opening windows and skylights or by cutting holes in roofs and by using positive pressure ventilation; extricates victims and removes persons from danger; performs salvage operations such as throwing salvage covers, sweeping water and removing debris
- Participates in fire drills and attends regular classes in fire-fighting, rescue, EMS, fire prevention, hazardous materials, first responder, apparatus maintenance and care, and related subjects; progresses in firefighting certification levels; prepares records of own activities
- Performs overtime as required and other duties as assigned.

**SUPERVISION - RESPONSIBILITY FOR WORK OF OTHERS:** None

**MINIMUM EDUCATION, TRAINING, AND EXPERIENCE REQUIREMENTS:**

Any combination of education and experience equivalent to graduation from high school or G.E.D. Certification requirements at appointment: CPAT; Firefighter I and Firefighter II certified; Hazmat operations; National Registry or Kansas EMT certified and must maintain EMT certification; and NIMS 100, 200, 700, 800. Must possess a valid Kansas Class B driver's license, or obtain within one (1) year of appointment. Must be at least 18 years of age at time of appointment.

**RESIDENCY REQUIREMENTS:**

This position has a 40 minute response time by way of the most direct route and within the posted speed limits; or must live within the city limits of Salina, Bennington, Minneapolis, McPherson, Solomon, Abilene, or Carneiro.

**ESSENTIAL JOB FUNCTIONS:**

Establish and maintain effective working relationships with fellow employees, officials and the public. (Daily)  
Perform fire-fighting activities, including operating pumps and related equipment, laying hose and performing fire combat, containment and extinguishment tasks. (Daily)

**ESSENTIAL JOB FUNCTIONS CONTINUED:**

Maintain and safely operate equipment. (Daily)

Perform general maintenance work in the upkeep of fire facilities and grounds. (Daily)

Operate radio and other communication equipment. (Daily)

Perform emergency activities, including administering emergency medical treatment at basic life support level. (Daily)

Perform salvage operations such as throwing salvage covers, sweeping water and removing debris. (Daily)

Perform inspections of buildings and property within the city for possible fire hazards and for fire safety regulations. (Weekly)

Operate both manual and automatic transmission vehicles. (Daily)

**ESSENTIAL JOB FUNCTIONS:**

**Work Type:** Very heavy, exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects.

**Climbing/Balancing:** Climb inclines and ladders, uneven surfaces, balance required

**Walking:** Moderate amount required

**Stooping/Bending:** Frequently

**Stand/Sit:** Sit about 50 percent of the time

**Reaching:** Frequent, overhead as well as horizontal

**Vision:** 20/100 correctable to 20/20, with contact lenses no upper acuity limit correctable to 20/20

**Color Vision:** Ability to distinguish colors

**Hearing:** Adequate to perform essential functions

**Speech:** Frequently express ideas and be understood

**Eye/Hand/Foot Coordination:** Frequently operates equipment and tools requiring moderate ability

**Manual Dexterity:** Frequently operates equipment and tools requiring moderate ability

**ESSENTIAL JOB FUNCTION EXPOSURES:**

**Inside/Outside:** Adverse conditions possible

**Cold/Heat:** Adverse conditions possible, extreme temperatures

**Wet/Dry:** Adverse conditions possible, mud and ice

**Noise/Vibrations:** Significant noise

**Hazards:** Confined spaces, poor visibility, limited mobility and heights

**Fumes/Dust/Odors:** Extensive exposure to dust, fumes and odors

**Infectious Diseases:** High exposure

**MENTAL REQUIREMENTS OF ESSENTIAL JOB FUNCTIONS:**

Ability to think logically and quickly during an emergency.

Ability to understand and apply elementary physics, chemistry and mechanics.

Ability to listen to and apply information and instructions.

Ability to read and comprehend technically-written material.

Ability to organize information for concise written records.

Ability to understand and apply mathematical concepts accurately.

**MACHINES, TOOLS, EQUIPMENT AND WORK AIDS USED:**

Telephone (both regular and cellular), radio, calculator, typewriter, fax, computer, copying machine, motor vehicle, SCBA, and all emergency response equipment and apparatus.

**REMARKS:**

The above position description is intended to describe the duties of an employee in general terms and does not necessarily describe all of his/her duties.